

DAVID Y. IGE  
GOVERNOR

SHAN S. TSUTSUI  
LIEUTENANT GOVERNOR



LESLIE WILKINS  
CHAIRPERSON

ALLICYN C.H. TASAKA  
EXECUTIVE DIRECTOR

STATE OF HAWAII  
WORKFORCE DEVELOPMENT COUNCIL  
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813  
Phone: (808) 586-8630 / Fax: (808) 586-8674  
Web: <http://labor.hawaii.gov/wdc/>

**Workforce Development Council**  
**Thursday, December 8, 2016**  
**9:30 a.m. – 12:00 p.m.**

**Keelikolani Building (State Labor & Tax Building)**  
**830 Punchbowl Street, Room 310, Honolulu, Hawaii 96813**

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### AGENDA

**I. Call To Order**.....Chair Leslie Wilkins

**II. Approval of Minutes**

- A. September 8, 2016 Board Meeting
- B. September 8, 2016 Presentation by Peter Quigley, UH Community Colleges
- C. August 11, 2016 Strategic Planning Session
- D. November 4, 2016 Strategic Planning Session

**III. New Business**

- A. WDC Chair Updates Relating to Board Governance.....Chair Leslie Wilkins
  - 1. Military and Veterans Affairs Committee
- B. Board Strategic Planning Session Update by Facilitator Alish Roarty, On Trac Partners
- C. Executive Director's Report on WDC Activities for the Period of September 9, 2016 to December 7, 2016.....Allicyn Tasaka
- D. Ratification of Plan Year 2015 WIOA Annual Performance Report submitted to USDOL
- E. Discussion of staff salary adjustments under Hawaii Revised Statutes § 92-5(a)(2) and Executive Order 13-11.

**V. Reports Related to WIOA**

- A. WIOA Core Partner Updates to the Unified State Plan

1. Adult Education and Career Pathways (Dept. of Education and University of Hawaii).....*John Vannatta & Bernadette Howard*
2. Vocational Rehabilitation (Dept. of Human Services).....*Albert Perez*
3. Wagner-Peyser Act (Dept. of Labor & Industrial Relations – Workforce Development Division).....*Elaine Young*

**B. Board Committee Reports on Members and Structure of Committees**

1. Data Management & Technology Committee.....*Scott Murakami*
2. Employer Engagement Committee.....*Barry Taniguchi*
3. Finance Committee.....*To be determined*
4. Performance Measures & Accountability Committee.....*Carl Hinson*
5. Sector Strategies & Career Pathways Committee.....*Sunshine Topping*
6. Youth Services Committee.....*Leialoha Sanchez*

**C. Program Highlights from Each County’s Workforce Development Board for the Period of June 10, 2016 to September 7, 2016**

1. Hawaii Workforce Development Board.....*David De Luz, Jr.*
2. Kauai Workforce Development Board.....*Leialoha Sanchez*
3. Maui Workforce Development Board.....*Leslie Wilkins*
4. Oahu Workforce Development Board.....*Jim Tollefson*

**VI. Announcement**

- A. Next Meetings for 2017 (second Thursday of the month at 9:30 a.m.):  
March 9, 2017; June 8, 2017; September 14, 2017; December 14, 2017;

**VII. Adjournment.....Chair Leslie Wilkins**

*Should you require special accommodations for a disability please contact the WDC Administration at (808) 586-8630 at least 48 hours prior to the meeting.*

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